

*Branchburg Township School District*  
**REGULAR MEETING MINUTES**  
June 22, 2023

**Executive Session – 6:30 p.m.**  
**Public Meeting – 7:30 p.m.**

**I. CALL TO ORDER**

On a motion by Mrs. Shah, seconded by Mrs. Joyce, and carried unanimously, the Board agreed to convene to public session at 6:50 p.m.

The meeting was called to order at 6:50 p.m. by Board President, Vincent Carpentier, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, Puja Desai, David Dugan, Kristen Fabriczi, Theresa Joyce, Bindu Shah and Charles Tuma.

The following members were absent: Robert Maider and Carmela Noto.

Also present were: Superintendent of Schools Dr. Karen Chase and Business Administrator/Board Secretary Sally Dolan.

**II.** The Secretary called the roll.

**III. CALL TO EXECUTIVE SESSION**

On a motion by Mrs. Shah, seconded by Mrs. Joyce, and carried unanimously, the Board agreed to convene to Executive Session at 6:50 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mrs. Shah, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn Executive Session at 7:06 p.m.

On a motion by Mrs. Shah, seconded by Mrs. Joyce, and carried unanimously, the Board agreed to reconvene to public session at 7:30 p.m.

**IV.** The assembly saluted the flag.

**V.** Statement of Adequate Notice

**VI. SUPERINTENDENT'S REPORT**

Dr. Chase spoke about the following:

- She gave a construction update on each of the schools;
- ESY and Extracurricular programs will begin on July 5, 2023;
- The Support Staff and Leadership Team received training from Mr. James Shoop on purchasing guidelines;
- The Leadership Team received training from Board Attorney, David Rubin, on legal matters; and

- The following student artists were recognized:
  - Caleb Johnson - Kindergarten
  - Zachary Matos - 1st Grade
  - Penny Ramsay - 2nd Grade
  - Declan Amo - 4th Grade
  - Grace Erickson - 4th Grade
  - Caleb Uchitel Crow - 4th Grade
  - Colton Buchanan - 5th Grade
  - Nicholas Ciufu - 5th Grade
  - Prateeksha Sengupta - 5th Grade
  - Zoya Khan - 6th Grade
  - Ani Ghosh - 7th Grade
  - Morgan Andersen - 8th Grade

**VII. PUBLIC COMMENT**

There was no public comment.

**VIII. GOVERNANCE**

Motion by Mrs. Shah, seconded by Mrs. Fabriczi that Items VIII.A. through VIII.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.G. were unanimously approved by Roll Call, with Mrs. Desai and Mr. Carpentier abstaining on Items VIII.B. and VIII.E, and Mrs. Fabriczi abstaining on Item VIII.C.

There was no Governance Committee meeting report.

Mrs. Joyce went over the 2023/2024 Board Goals.

**A. Board Discussion of Goals**

**B. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of June 1, 2023.

**C. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session of June 13, 2023.

**D. Approval of 2023-2024 Personnel Appointments**

It is recommended that the following appointments be approved:

Position	2023-2024
504 Officer	Jennifer Anderson
A.H.E.R.A Representative	Samad Mobley
Affirmative Action Officer	Beth Stanton
Assistant Board Secretary	Jill Liedtka
Attendance Officer	Shared Service with Somerville Schools
Attorney Labor Relations/Negotiations	Machado Law Group
Auditor	Nisivoccia & Company
Board Attorney	David Rubin
Board Secretary	Sally Dolan
Bond Counsel	Wilentz, Goldman & Spitzer
Custodian of Records	Sally Dolan
Financial Advisor	Phoenix Advisors LLC
Hazard Communications	Samad Mobley
Health Insurance Broker Consultant	Integrity Consulting Group
H.I.B. District Coordinator	Beth Stanton
Homeless Education Liaison	Beth Stanton
Human Resources & Employee Relations Manager	Enea Yard
Indoor Air Quality Representative	Samad Mobley
Insurance Advisor	Hughes-Plumer & Associates
Integrated Pest Management Coordinator	Samad Mobley
Public Agency Compliance Officer	Sally Dolan
Right-to-Know Representative	Samad Mobley
School Physician	Hunterdon Family Medicine at Bridgewater
School Safety Specialist	Beth Stanton

**E. Approval of Harassment, Intimidation or Bullying Report**

Building	Incident #	Date	Discussion
BCMS	SSDS 076380	5/23/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.

**F. Approval of Hiring of Staff**

It is recommended that the Board authorize the Superintendent to hire staff as necessary prior to the Board of Education meetings in July 2023, August 2023 and the first Board of Education meeting in September 2023 with approval of the Human Resource Committee and a member of the Board Leadership Team. Confirmation of these appointments will be made by the Board of Education at the next Board of Education meeting.

**G. Approval of Job Descriptions**

It is recommended that the Board approve the following revised/new job descriptions:

- Speech Language Specialist
- Instructional Aide
- Director of Technology
- Director of Human Resources
- District Social Worker

**IX. POLICY**

Motion by Mrs. Shah, seconded by Mrs. Fabriczi that Items IX.A. and IX.B. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. and VIII.B. were unanimously approved by Roll Call.

Mr. Dugan said the Policy Committee met, and discussed the policies and regulations listed on the agenda, as well as, the policies and regulations being abolished.

<b>A. Policy and Regulations Second Reading</b>		
<b>Policy/Regulation</b>	<b>Title</b>	<b>Discussion</b>
P 5305	Health Services Personnel (M)	Revised
P 5308	Student Health Records (M)	Revised
R 5308	Student Health Records (M)	Revised
P 5310	Health Services (M)	Revised
R 5310	Health Services (M)	Revised

<b>B. Policy and Regulations to be Abolished</b>		
<b>Policy/Regulation</b>	<b>Title</b>	<b>Discussion</b>
P 9100	Public Relations	Abolish
P 9140	Citizen Advisory Committees	Abolish
R 9140	Citizen Advisory Committees	Abolish

## X. EDUCATION

Motion by Mrs. Shah, seconded by Mrs. Fabriczi that Items X.A. through X.F. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.F. were unanimously approved by Roll Call, with Mrs. Desai abstaining on Item X.D.

There was no Education Committee meeting report.

### A. Conferences/Travel

**WHEREAS**, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS**, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED**, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals/Exp.	Tolls/Parking/ Mileage	Total
UCONN Confratute 45 Virtual	John Gottshalk 20-488-200-500-02-00	7/12/23- 7/14/23	\$399.00	N/A	N/A	N/A	\$399.00
UCONN Confratute 45 Virtual	Andrea Curcic 20-488-200-500-02-00	7/12/23- 7/14/23	\$399.00	N/A	N/A	N/A	\$399.00
IMSE Morphology Plus Virtual	Kerin Roberts 20-488-200-500-02-00	7/24/23- 7/28/23	\$1,500.00	N/A	N/A	N/A	\$1,500.00
IMSE Morphology Plus Virtual	Amanda Roper 20-488-200-500-02-00	9/6/23- 11/8/23	\$1,500.00	N/A	N/A	N/A	\$1,500.00
Equity in Action: Developing Mathematical Thinking Lincroft, NJ	Aleksandr Tylin 20-488-200-500-02-00	10/20/23	\$215.00	N/A	N/A	N/A	\$215.00

### B. Approval of Internship

Name	College/University	Certification	Location	Dates	Discussion
Cassandra DeVita	Montclair State University	Principal	BCMS	8/28/23-12/17/23	300 hour internship.

<b>C. Approval of Vendors</b>				
Vendor	Account Number	Cost	Dates	Discussion
Therapy Source Staffing Solutions	11-000-219-320-03-181-340	\$52,502.50 (not to exceed)	7/5/23- 8/10/23	Speech Language, Behavior Technicians, Behavior Analysts and Substitutes for ESY.
The Uncommon Thread Sterling, NJ	11-000-219-320-03-181-340	\$307,450.00 (not to exceed)	7/5/23- 6/30/24	Contracted staffing for ESY and SY.
Tiffany Mosquera SLI Services Bridgewater, NJ	11-000-219-320-03-181-340	\$1,000 (not to exceed)	9/1/23- 6/30/24	Sign Language Interpreter
Shoop SBA, LLC Fairfield, NJ	11-000-230-339-01-001	\$831.19 (not to exceed)	6/21/23	Purchasing procedures presentation.

<b>D. Approval of 2023-2024 Out of District Programs</b>									
Program/ Location	Account Number	Student ID #	ESY			SY			Total Cost
			Tuition	Extra Services	Dates	Tuition	Extra Services	Dates	
Allegro School Cedar Knolls, NJ	11-000-100-566-03-109-000	7087080485	\$17,731.80	\$4,500.00	7/10/23- 8/18/23	\$106,390.80	\$27,000.00	9/7/23- 6/25/24	\$155,622.60
ECLC of NJ Chatham Twp, NJ	11-000-100-566-03-109-000	7314998953	\$7,144.60	\$4,900.00	7/5/23- 8/1/23	\$64,301.40	\$44,100.00	9/9/23- 6/20/24	\$120,446.00
Eden Institute, Inc. Princeton, NJ	11-000-100-566-03-109-000	3373948778	\$23,790.15	\$11,502.00	7/15/23- 8/19/23	\$97,803.95	\$61,809.00	9/9/23- 6- 18/24	\$194,905.10
Morris-Union Jointure Commission Warren, NJ	11-000-100-562-03-105-000	9307544131	\$16,970.00	N/A	6/28/23- 8/9/23	\$101,820.00	N/A	9/6/23- 6/11/24	\$118,790.00
Morris-Union Jointure Commission Warren, NJ	11-000-100-562-03-105-000	6457474387	\$8,218.00	N/A	6/28/23- 8/9/23	\$49,309.00	N/A	9/6/23- 6/11/24	\$57,527.00
Morris-Union Jointure Commission Warren, NJ	11-000-100-562-03-105-000	7737812861	\$16,970.00	N/A	6/28/23- 8/9/23	\$101,820.00	N/A	9/6/23- 6/11/24	\$118,790.00
New Road School Somerset, NJ	11-000-100-566-03-109-000	1338742458	N/A	N/A	N/A	\$71,053.20	N/A	9/6/23- 6/13/24	\$71,053.20
Pillar Care Continuum Livingston, NJ	11-000-100-566-03-109-000	7930912675	\$12,291.60	\$6,900.00	7/5/23- 8/16/23	\$73,749.60	\$41,400.00	9/5/23- 6/18/24	\$134,341.20
Princeton Child Development Institute Princeton, NJ	11-000-100566-03-109-000	1375645515	\$19,950.00	N/A	7/5/23- 8/15/23	\$119,700.00	N/A	9/7/23- 6/14/24	\$139,650.00
Rutgers Day School/ University Behavioral Health Care Piscataway, NJ	11-000-100-562-03-105-000	1137705037	Incl.	Incl.	Incl.	\$95,880.00	N/A	7/5/23- 6/20/24	\$95,880.00
Sheppard School Kinnelon, NJ	11-000-100-566-03-109-000	4142189538	\$9,455.40	N/A	7/5/23- 8/15/23	\$57,677.94	N/A	9/1/23- 6/21/24	\$67,133.34
Somerset Hills Learning Institute Bedminster, NJ	11-000-100-566-03-109-000	3092350853	\$19,938.90	N/A	7/5/23- 8/15/23	\$119,633.40	N/A	9/5/23- 6/14/24	\$139,572.30

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E. Approval of Contracted Services for 2023-2024							
Program/Location	Account Number	Student ID #	ESY	SY	Total Cost	Dates	Discussion
Lighthouse Speech and Language Flemington, NJ	11-000-219-320-03-181-340	3165361129	\$1,160 (not to exceed)	\$7,560 (not to exceed)	\$8,720 (not to exceed)	7/1/23-6/30/24	Therapy Services
Bayada Home Health Care Somerset, NJ	11-000-219-320-03-181-340	7737812861 9307544131	Incl.	\$75 per hour	\$95,000 (not to exceed)	7/1/23-6/30/24	Nursing Services while transporting students

F. Approval of 2022-2023 Out of District Programs					
Program/Location	Account #	Student ID #	SY Tuition	Dates	Discussion
Freehold Board of Education Freehold, NJ	11-000-100-561-01-102-000	3621062103	\$6,579.60	4/24/23-6/16/23	McKinney-Vento
Freehold Board of Education Freehold, NJ	11-000-100-566-01-102-000	1210731971	\$6,602.33	4/24/23-6/16/23	McKinney-Vento

## XI. HUMAN RESOURCES

Motion by Mrs. Shah, seconded by Mrs. Fabriczi that Items XI.A. through XI.T., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.T., were unanimously approved by Roll Call.

Mr. Tuma said the Human Resources Committee met, and discussed the following:

- The district is fully staffed for next school year;
- The district is making good progress with new hires;
- Extra Curriculum stipends; and
- Summer enrichment program.

A. Approval of 2023-2024 Substitutes			
Name	Position	Rate	Dates
Evan Obenauer	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24
Lakshmi Srinivasan	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	9/1/23-6/30/24

B. Approval of Revision of Maternity Leave		
Employee #	From	To:
5676	Paid Maternity/Disability Leave of Absence: 5/15/23 PM Only - 5/19/23 PM Paid Maternity/Disability Leave of Absence: 5/22/23-7/5/23 Personal Days: 7/6/23-7/7/23 Accumulation Vacation/Vacation: 7/10/23-8/4/23 NJ Family Leave Act/FMLA: 8/7/23-10/6/23 Intermittent FMLA: 10/9/23-6/6/24	Paid Maternity/Disability Leave of Absence: 6/5/23-7/19/23 Accumulated Vacation/Vacation: 7/20/23-8/23/23 Personal Days: 8/24/23, 8/28/23 NJ Family Leave Act/FMLA: 8/29/23-10/6/23 Intermittent FMLA: 10/9/23-6/3/24

<b>C. Approval of Extra Duty Hours</b>				
Name	Account Number	Position	Rate	Dates
John Beisler	11-000-230-104-01-000	Videographer for Board of Education Meetings	\$30.85 per hour (minimum of 2 hours per meeting)	7/1/23-6/30/24
Emma Rebelo	11-000-270-160-01-459	Bus Routes	\$2,500.00	7/1/23-8/31/23

<b>D. Approval of 2023–2024 Non-Athletic Stipends</b>			
Name	Account Number	Position	Stipend
Christopher Boehm	11-401-100-101-01-078-090	Art Show - WES	\$880
Ruth Pluymers	11-401-100-101-01-078-090	Science Fair - WES	\$662
Christopher Boehm	11-401-100-101-01-078-090	Specials Team Leader - WES	\$2,259
Jodi Harwood	11-401-100-101-01-078-090	Pre-School Team Leader	\$2,259
Marissa Larramendia	11-401-100-101-01-078-090	Kindergarten Team Leader	\$2,259
Brittani Santangelo	11-401-100-101-01-078-090	1st Grade Team Leader	\$2,259
Dawn Eelman	11-401-100-101-01-078-090	2nd Grade Team Leader	\$2,259
Brad Moor	11-401-100-101-01-078-090	3rd Grade Team Leader	\$2,259
Christopher Boehm	11-401-100-101-01-078-090	Yearbook - WES	\$945
Samantha Hoag	11-401-100-101-01-078-060	Art Club (3) 1 per marking period - SBS	\$880
Samantha Hoag	11-401-100-101-01-078-060	Art Shows - SBS	\$880
Kathy Bontomase	11-401-100-101-01-078-060	Assistant Drama Coach - SBS	\$1,104
Noel Maroon	11-401-100-101-01-078-060	Drama Coach - SBS	\$1,765
Kathy Bontomase	11-401-100-101-01-078-060	Instrumental Music Concert Prep - SBS	\$970
Paul Mehnert	11-401-100-101-01-078-060	Science Fair/Competitions - SBS	\$662
Noel Maroon	11-401-100-101-01-078-060	Strings Concert Prep - SBS	\$970
Nina Manger	11-401-100-101-01-078-060	4th Grade Team Leader - SBS	\$2,259
Carrie Santoro	11-401-100-101-01-078-060	5th Grade Team Leader - SBS	\$2,259
Michael Clark	11-401-100-101-01-078-060	Specials Team Leader - SBS	\$2,259
Noel Maroon	11-401-100-101-01-078-060	Vocal Concert Prep - SBS	\$970



<b>D. Approval of 2023–2024 Non-Athletic Stipends (continued)</b>			
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Stipend</b>
Meghan Russo	11-401-100-101-01-078-020	Art Club (6) 1 per marking period - BCMS	\$880
Meghan Russo	11-401-100-101-01-078-020	Art Shows (2) - BCMS	\$880
Cassandra Devita Sam Gelnaw	11-401-100-101-01-078-020	Co-Assistant Drama Coaches - BCMS	\$1,102 each
Cassandra Devita	11-401-100-101-01-078-020	Boys & Girls Ensemble - BCMS	\$2,758
Regina Santangelo	11-401-100-101-01-078-020	Chamber Orchestra - BCMS	\$2,825
Cassandra Devita Sam Gelnaw	11-401-100-101-01-078-020	Co-Drama Coaches - BCMS	\$1,488 each
Margaret Ryan	11-401-100-101-01-078-020	GSA - BCMS	\$1,886
Kristine DeNicuolo	11-401-100-101-01-078-020	Instrumental Music Concert Prep (6th Grade) - BCMS	\$827
Kristine DeNicuolo	11-401-100-101-01-078-020	Instrumental Music Concert Prep (7th & 8th Grade) - BCMS	\$1,242
Kristine DeNicuolo	11-401-100-101-01-078-020	Jazz Band - BCMS	\$2,825
Christine Peterson	11-401-100-101-01-078-020	Math Counts - BCMS	\$2,592
Kathleen Monteforte Kerin Roberts	11-401-100-101-01-078-020	Co-Newspaper - BCMS	\$1,379 each
Suzanne Updegrove	11-401-100-101-01-078-020	Odyssey of the Mind - BCMS	\$2,864
Joseph Larramendia	11-401-100-101-01-078-020	Robotics - BCMS	\$1,655
Meghan Russo	11-401-100-101-01-078-020	Scenic Director - BCMS	\$2,204
Lucyna Plaza	11-401-100-101-01-078-020	Science Club - BCMS	\$1,764
Regina Santangelo	11-401-100-101-01-078-020	Strings Concert Prep - BCMS	\$827
Wendy Michels	11-401-100-101-01-078-020	Student Council Advisor - BCMS	\$2,976
Shannon Heaney	11-401-100-101-01-078-020	6th Grade Team Leader - BCMS	\$2,259
Kristyn Perello	11-401-100-101-01-078-020	Pathfinders Team Leader - BCMS	\$2,259
Nicole Kepner	11-401-100-101-01-078-020	Olympians Team Leader - BCMS	\$2,259
Janice Monetti	11-401-100-101-01-078-020	8th Grade Team Leader - BCMS	\$2,259
Kelly Evans	11-401-100-101-01-078-020	Encore Team Leader - BCMS	\$2,259
Suzanne Updegrove	11-401-100-101-01-078-020	Teen Arts - BCMS	\$1,873
Cassandra Devita	11-401-100-101-01-078-020	Vocal Concert Prep - BCMS	\$1,655
Kelly Boyle Kristen Cardona Lauren Knoke Danielle Puglisi Danielle Puzzo Catherince Rello	11-000-221-104-01-210-999	Curriculum Specialist - District	\$3,084.02 each

<b>E. Approval of 2023-2024 Athletic Stipends</b>			
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Stipend</b>
Kelly Evans	11-401-100-101-01-078-020	Athletic Director - BCMS	\$8,274
Robert Wright	11-401-100-101-01-078-020	Baseball Coach - BCMS	\$3,474
Christopher Shollenberger	11-401-100-101-01-078-020	Boys Basketball Coach - BCMS	\$3,861
Robert Wright	11-401-100-101-01-078-020	Boys Soccer Coach Team A - BCMS	\$2,703
Brian Bodnar	11-401-100-101-01-078-020	Boys Soccer Coach Team B - BCMS	\$2,703
Kayla Valinoti	11-401-100-101-01-078-020	Cheerleading Coach - BCMS	\$3,310
John Gottshalk	11-401-100-101-01-078-020	Cross Country Boys Coach - BCMS	\$2,703
Wendy Michels	11-401-100-101-01-078-020	Cross Country Girls Coach - BCMS	\$2,703
Monique Owczarek	11-401-100-101-01-078-020	Cross Country Coach Additional Enrollment - BCMS (subject to additional enrollment)	\$2,703
Jaclyn Furnari Kathleen Gaston	11-401-100-101-01-078-020	Crowd Control - BCMS	\$1,500 each
Wendy Michels	11-401-100-101-01-078-020	Dance Team - BCMS	\$3,310
Robert Wright	11-401-100-101-01-078-020	Girls Basketball Coach - BCMS	\$3,861
Christopher Shollenberger	11-401-100-101-01-078-020	Girls Soccer Coach Team A - BCMS	\$2,703
Joseph Larramendia	11-401-100-101-01-078-020	Girls Soccer Coach Team B - BCMS	\$2,703
Wendy Michels	11-401-100-101-01-078-020	Softball Coach - BCMS	\$3,474
John Gottshalk	11-401-100-101-01-078-020	Timekeeper - BCMS	\$1,500
Scott Rourke	11-401-100-101-01-078-020	Wrestling Coach - BCMS	\$3,474
John Gottshalk Nicole Orzel Carrie Santoro	11-401-100-101-01-078-060	Intramurals - SBS	\$662 each

<b>F. Approval of Substitutes for ESY</b>				
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Dates</b>	<b>Hourly Rate</b>
James Brady	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Jasbir Chahal	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Jessica Idell	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Jessica Idell	11-213-100-106-03-078-600	ESY Substitute Teacher	7/5/23-8/10/23	\$45.00 per hour (as needed)

<b>F. Approval of Substitutes for ESY (continued)</b>				
Name	Account Number	Position	Dates	Hourly Rate
Lori McGowan	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Durga Neti	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Stephen Simborski	11-213-100-106-03-078-600	ESY Substitute Aide	7/5/23-8/10/23	\$17.84 per hour (as needed)
Ling Zhang	11-213-100-106-03-078-600	ESY Substitute Nurse	7/5/23-8/10/23	\$49.08 per hour (as needed)

<b>G. Approval of Revision of Instructional Aide for ESY</b>				
Name	Account Number	Position	From	To
Stephen Simborski	11-213-100-106-03-078-600	ESY Instructional Aide	\$17.84 per hour not to exceed 132 hours	\$17.84 per hour not to exceed 66 hours

<b>H. Approval of Summer Hours</b>						
Name	Account Number	Position	Location	Rate	Dates	Discussion
Suzanne Updegrove	11-000-218-104-01-142-020	Scheduling	BCMS	\$41 per hour (not to exceed 40 hours)	7/3/23-8/31/23	23-24 scheduling for BCMS
Rose Pellegrino	11-000-240-105-01-336-020	Summer Office Aide Hours	BCMS	\$28.95 per hour (not to exceed 40 hours)	7/3/23-8/31/23	Preparation for school
Kelly Evans	11-000-213-104-01-123-020	Summer Physicals	BCMS	\$41 per hour (not to exceed 19 hours)	7/3/23-8/31/23	Staff member needed to review summer physical forms
Maggie Ryan Jennilyn Nelson Kayla Valinoti Shannon Heaney Allison Elik	11-000-218-104-01-141-020	Advisory Revisions	BCMS	\$41 per hour (not to exceed 5 hours each)	7/3/23-8/31/23	Advisory revisions for BCMS
Jennilyn Nelson Maggie Ryan Keith LaBadie	11-000-218-104-01-141-020	Summer Guidance Hours	BCMS	\$41 per hour (not to exceed 40 hours total)	7/3/23-8/31/23	Guidance scheduling work at BCMS
Alexandra Gallo	11-000-218-104-01-141-020	Summer Guidance Hours	SBS	\$41 per hour (not to exceed 20 hours)	7/3/23-8/31/23	Guidance scheduling work at SBS
Margaret Ryan	11-000-219-104-01-168-340	Summer district social worker hours	District	\$41 per hour (not to exceed 51 hours)	6/19/23-8/31/23	Program development

<b>I. Approval of Personnel</b>							
Name	Account Number	Position	Location	Step/Level	Salary	Dates	Discussion
Laurie Beck (subject to delivery of documents)	11-213-100-101-01-057-060	Special Education Teacher	SBS	3/150	\$65,425	9/1/23-6/30/24	Replacing Stephanie Formus
Brittany Cheng (subject to delivery of documents)	11-213-100-101-01-057-060	Special Education Teacher	SBS	1/150	\$63,479	9/1/23-6/30/24	Replacing Dianne Litts
Steven Davenport (subject to delivery of documents)	11-000-270-160-01-459	Safety Coordinator	BOE	NA	\$33,600	9/1/23-6/30/24	New Position
Noelle Decowski (subject to delivery of documents)	11-120-100-101-01-012-060	4th Grade Teacher	SBS	1/BA	\$61,329	9/1/23-6/30/24	Replacing Victoria Avila
Nathan Fehnel (subject to delivery of documents)	11-000-218-104-01-141-090	Guidance Counselor (Part-Time)	WES	1/212	\$44,141.85 60.70%	9/1/23-6/30/24	New Position
Jessica Idell (subject to delivery of documents)	11-204-100-101-01-057-090	Special Education Teacher	WES	2/150	\$64,225	9/1/23-6/30/24	Replacing Megan VanHorn
Rebecca Kinsella (subject to delivery of documents)	11-120-100-101-01-012-060	4th Grade Teacher	SBS	5/182	\$69,025	9/1/23-6/30/24	Replacing John Gottshalk
John Liedtka (subject to delivery of documents)	11-000-262-110-09-390	Part-Time Technology Aide	BOE	NA	\$15.50	7/5/23-6/30/24	Replacing Benjamin Jones
Cassandra Mazzuca (subject to delivery of documents)	11-120-100-101-01-012-090	Technology Teacher	WES	7/150	\$69,975	9/1/23-6/30/24	Replacing Joseph Larramendia

<b>J. Approval of 2023-2024 Transfers</b>				
Name	From	To	Dates	Discussion
Valentina Aiello	2nd Grade Teacher 11-120-100-101-01-012-090	1st Grade Teacher 11-120-100-101-01-012-090	9/1/23-6/30/24	N/A
Victoria Avila	4th Grade Teacher 11-120-100-101-01-012-060	ESL Teacher - WES 11-240-100-101-01-075-500	9/1/23-6/30/24	Replacing Brienne Rodriguez
Stephanie Formus	Special Education Teacher - SBS 11-213-100-101-01-057-060	7th Grade Special Education Teacher 11-213-100-101-01-057-020	9/1/23-6/30/24	Replacing Theodore Saturr
John Gottshalk	4th Grade Teacher 11-120-100-101-01-012-060	GATE Teacher - SBS 11-230-100-101-01-072-060	9/1/23-6/30/24	Replacing Toni Lynn Burke

<b>J. Approval of 2023-2024 Transfers (continued)</b>				
Name	From	To	Dates	Discussion
Lauren Hall	Special Education Teacher 1st & 2nd Grade 11-213-100-101-01-057-090	Special Education Teacher 2nd Grade 11-213-100-101-01-057-090	9/1/23-6/30/24	N/A
Amanda Perez	LLD Teacher 11-204-100-101-01-057-090	Special Education Teacher 1st Grade 11-213-100-101-01-057-090	9/1/23-6/30/24	N/A
Margaret Ryan	BCMS Guidance Counselor 11-000-218-104-01-141-020	District Social Worker 11-000-219-204-01-168-340	9/1/23-6/30/24	New position
Megan VanHorn	Special Education Teacher - WES 11-213-100-101-01-057-090	8th Grade Special Education Teacher 11-213-100-101-01-057-020	9/1/23-6/30/24	Replacing Katherine Minor
Emily Wronski	Instructional Support Teacher - SBS 11-230-100-101-01-072-060	7th Grade Special Education Teacher 11-213-100-101-01-057-020	9/1/23-6/30/24	New position
Lori Zelnick	Special Education Teacher 1st Grade 11-213-100-101-01-057-090	Special Education Teacher 3rd Grade 11-213-100-101-01-057-090	9/1/23-6/30/24	N/A

<b>K. Approval of Staff for Child Study Team Meetings and Evaluations</b>				
Name	Account Number	Position	Dates	Hourly Rate
Adriana Weighart	11-000-219-104-03-087-340	Speech	7/5/23-8/10/23	\$52.88 per hour (not to exceed 2 hours)

<b>L. Approval of Instructional Aide for ESY</b>				
Name	Account Number	Position	Dates	Hourly Rate
Amanda Aloia	11-213-100-106-03-078-600	ESY Instructional Aide	7/5/23-8/10/23	\$17.84 per hour (not to exceed 33 hours)

<b>M. Approval of Resignations</b>				
Name	Account Number	Position	Location	Effective Date
Robert Dallas	11-000-262-110-01-366	Custodian	SBS	6/22/23
Gail Gallico	61-910-310-110-01-001	Lunchroom Aide	WES	6/30/23

<b>N. Approval of 2022-2023 Non-Athletic Stipend</b>				
Name	Account Number	Position	Stipend	Dates
Catherine Rello	11-000-221-104-01-210-999	Curriculum Specialist	\$3,084.02 (prorated)	1/23/23-6/30/23

O. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
6054	11-130-100-101-01-021-020	Paid Maternity/Disability Leave of Absence Personal Days FMLA/NJFLI	10/30/23-11/21/23 11/22/23-11/27/23 11/28/23-2/14/24	Estimated date of return is 2/15/24

P. Approval of Summer Enrichment Teachers					
Name	Account Number	Position	Rate	Date	Discussion
Joseph Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 20 hours	7/17/23-7/27/23	Lego Storyboarding! AM offering
Joseph Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 20 hours	7/17/23-7/27/23	Lego Storyboarding! PM offering
Joseph Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 17.5 hours	7/5/23-7/13/23	Coding Club AM Offering
Joseph Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 17.5 hours	7/5/23-7/13/23	Coding Club PM Offering
Joseph Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 20 hours	7/31/23-8/10/23	Coding, Robots, Drones, and More! AM Offering
Joseph Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 20 hours	7/31/23-8/10/23	Coding, Robots, Drones, and More! PM Offering
Marissa Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Creative Writing Club
Marissa Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Reader's Theater Club
Marissa Larramendia	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	8/7/23-8/10/23	Amazing Animals Research Club
Jennifer Racine	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Creative Crafts
Jennifer Racine	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Creative Crafts
Jennifer Racine	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Creative Crafts
Jennifer Racine	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/31/23-8/3/23	Creative Crafts
Jennifer Racine	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	8/7/23-8/10/23	Creative Crafts
Isabella Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Sports Mania!
Isabella Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Yoga Basics & Mindfulness
Isabella Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	8/7/23-8/10/23	Virtual Field Trips

P. Approval of Summer Enrichment Teachers (continued)					
Name	Account Number	Position	Rate	Date	Discussion
Victoria Avila	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Living A Healthy Lifestyle
Victoria Avila	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	All Around the World
Kathleen Schunk	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Summer Enrichment STEAM
Kathleen Schunk	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Summer Enrichment STEAM
Kathleen Schunk	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Summer Enrichment STEAM
Danielle Puzzo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Garden Club
Madison Hill	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Taking Flight
Madison Hill	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Skills For Life
Colleen Nejme	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Building A Pollinator Garden
Colleen Nejme	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Fairy Tale Reform School
Ludmila Batista	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Learn Cursive Writing & Do Cursive Art!
Ludmila Batista	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Reader's Theater
Ludmila Batista	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Animal Scrapbooking
Ludmila Batista	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/31/23-8/3/23	Book Club for Kids
Ludmila Batista	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	8/7/23-8/10/23	Academic Games & Science
Coleen Barnett	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Math Art!
Coleen Barnett	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/31/23-8/3/23	Math Art!
Coleen Barnett	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/10/23-7/13/23	Fun With Board Games
Coleen Barnett	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/24/23-7/27/23	Fun With Board Games
Regina Santangelo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	8/7/23/8/10/23	Beginner Orchestra Bootcamp

P. Approval of Summer Enrichment Teachers (continued)					
Name	Account Number	Position	Rate	Date	Discussion
Meghan Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 17.5 hours	7/5/23-7/13/23	Adventures In Art AM
Meghan Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 17.5 hours	7/5/23-7/13/23	Adventures In Art PM
Meghan Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Ceramic Clay and 3-D Creations AM
Meghan Russo	20-489-100-100-02-000	Teacher	\$41.00 per hour not to exceed 10 hours	7/17/23-7/20/23	Ceramic Clay and 3-D Creations PM

Q. Approval of Summer Curriculum Hours						
Name	Account Number	Position	Grade	Hours	Rate	Dates
Victoria Avila	11-000-221-104-02-213	Summer ESL Curriculum Writing Grades: K-8	K-8	Up to 12 hours, as needed	\$41 per hour (not to exceed \$492 total)	6/20/23- 8/31/23
Andrea Curcic John Gottshalk	11-000-221-104-02-213	Summer GATE Curriculum Writing	K-8	Up to 18 hrs	\$41 per hour (not to exceed \$738 total)	6/20/23- 8/31/23
Danielle Puglisi	11-000-221-104-02-213	Summer 8th Science Curriculum Writing	8	Up to 6 hours	\$41 per hour (not to exceed \$246)	6/20/23- 8/31/23
Danielle Puglisi	11-000-221-104-02-213	Summer 7th Math Curriculum Writing	7	Up to 6 hours	\$41 per hour (not to exceed \$246)	6/20/23- 8/31/23

R. Approval of Substitute ESY Bus Aide				
Name	Account Number	Position	Rate	Dates
Stephen Simborski	11-000-217-106-01-000-020	Bus Aide	\$18.63 per hour (not to exceed 40 hours)	7/1/23-8/31/23

S. Approval of Revision of Part-Time Technology Aide				
Name	Account	Position	From	To
Benjamin Jones	11-000-262-110-09-390	Part-Time Technology Aide	\$17 per hour 6/19/23-6/30/24	\$17 per hour 6/19/23-6/30/23

T. Approval of Part-Time Summer Maintenance Workers				
Name	Account	Position	Rate	Dates
Emily Caridi (subject to delivery of documents)	11-000-261-110-01-397	Part-Time Summer Maintenance Worker	\$15 per hour	7/5/23-9/1/23
Fletcher Rodgers (subject to delivery of documents)	11-000-261-110-01-397	Part-Time Summer Maintenance Worker	\$15 per hour	7/5/23-9/1/23



## XII. BUSINESS

Motion by Mrs. Shah, seconded by Mrs. Fabriczi Maider that Items XII.A. through XII.L. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.L. were unanimously approved by Roll Call.

Mrs. Joyce said the Business Committee met on June 15, 2023, and discussed the following:

- Status of the Old York School leases;
- Dr. Chase, Samad Mobley and Eric Schaefer gave updates on the following:
  - Installation of new fencing at the Whiton Elementary School playground,
  - Adding gates inside some of the district's schools for security; and
  - Adding new cameras in the buildings.
- The next Business Committee meeting is scheduled for July 27, 2023.

### A. Bill List

It is recommended that the Board approve the List of Bills for the period June 2, 2023 through June 22, 2023, totaling \$1,642,892.27, and ratify the Payroll for the period May 1, 2023 through May 15, 2023, totaling \$948,332.16, and ratify the Payroll for the period May 16, 2023 through May 31, 2023, totaling \$961,843.82.

### B. Secretary's Report

The Report of the Secretary for April 2023 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Sally Dolan, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for April 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-2023 fiscal year.

### C. Treasurer's Report

It is recommended that the Treasurer's Report be accepted and filed for the month of April 2023.

### D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of April 2023.

### E. Monthly Transfer Report

It is recommended that the Board approve the Monthly Transfer Report for the month of April 2023.

**F. Approval of PL 2015, Chapter 47 Resolution**

It is recommended that the Board, upon recommendation of the Superintendent, approve the following Resolution:

Pursuant to PL 2015, Chapter 47 the Branchburg Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq.

<b>Vendors</b>		
Academic Therapy Publications	Gateway Education Holdings LLC	Northwest Evaluation Association
ACB Services, Inc.	Hunterdon County Co-op Commission	Project Lead The Way
Bayada Nursing Services	Hunterdon County Educational Services	Republic Services, Inc.
Barnes & Noble	Hunterdon Family Medicine of Bridgewater	Responsive Classrooms
Benecard Services	Industrial Appraisal	Savin - Atlantic Tomorrow
Booksource	Institute for Multi-Sensory Education	Scholastic
Brainpop.Com, LLC	Integrity Consultants Group	School Dude
Breaker Group	IXL Learning	School Health Corp
CC Productions	Jacquelyn C. Matthews, Educational Consulting	School Messenger
The Center School	Kistler O'Brien	School Specialty
Clarkin & Vignuolo, P.C	Lakeshore Learning	Seesaw Learning, Inc.
Comcast	LAN Associates	Somerset County Educational Services
Corwin Press	Language Circle	Somerville Board of Education
Courier News	Lazel	Staples Business Advantage
CPI	LPR Publications	Strauss Esmay
David Rubin, P.C.	Machado Law Group	Stevenson Learning Skills
Delta Dental	Make Music, Inc.	Studies Weekly Inc.
Discovery Education	Maschio's Food Services	Super Duper Publications
EAI Education	McGraw Hill	Surfscore
Eastern States Environmental Assoc.	Midland School	Systems 3000

<b>Vendors (continued)</b>		
The Eden School	Morris County Coop Bidding Services	Teachers Curriculum Institute
Edgenuity	Morris Union Jointure Commission	Therapy Source
Edmentum Holdings	MRESC Co-op	Tilcon New York Inc.
Facts on File	MRESC Electric Aggregation	Touch Math Acquisitions
Follett School Solutions	NASCO	Tynker
Educational Data Service	Nearpod	Uncommon Thread
Educational Services Commission of New Jersey	New Jersey School Boards Association	Union County Educational Services Commission
Advocate	New Jersey Schools Insurance Group	Verina Consulting Group
E-Rate Partners	New Roads School	Verizon
ETA Hand 2 Mind	Nisivoccia LLP	Vernier Books

**G. Approval of Submission of the Revised 2023 Safe Return to School Plan**

It is recommended that the Board approve the submission of the revised 2023 Safe Return to School Plan to the New Jersey Department of Education.

**H. Approval of Transportation Jointure with Somerville Board of Education**

It is recommended that the Board approve the Joint Transportation Agreement between the Somerville Board of Education and the Branchburg Township Board of Education for the following 2023-2024 routes.

<b>Host</b>	<b>Service</b>	<b>Cost to Branchburg</b>
<b>Somerville Board of Education</b>	To-and-From Montgomery Academy July 1, 2023 – June 30, 2024	\$200 per diem
	To-and-From ECLC July 1, 2023 – June 30, 2024	\$75 per diem

**I. Approval to Pay End of Year Bills**

It is recommended that the Board of Education authorize the Business Administrator to issue payment of bills for the end of the 2022-23 fiscal year dated June 30, 2023 prior to the next regularly scheduled meeting of July 13, 2023, and with the approval and consent of the Superintendent of Schools, then present said bills to the Board at the July 13, 2023 meeting for ratification.

**J. Approval of Submission of Fiscal Year 2024 ESEA Grant Application**

It is recommended that the Board approve the submission of the Fiscal Year 2024 ESEA Grant Application to the New Jersey Department of Education in the following amounts and to accept funds when it has been reviewed and approved.

Title I-A	\$45,314
Title II-A	\$25,865
Title III	Declined
Title IV Part A	\$10,000
<b>Total</b>	<b>\$81,179</b>

**K. Approval of Accounting and Consulting Services**

It is recommended that the Board approve School Accounting Services, LLC, to provide accounting and consulting services to the District for the 2022-2023 school year, not to exceed \$15,000, to be paid from account #11-000-251-330-01-000, and sufficient funds are available in the 2022-2023 budget.

**L. Approval of Agreement for Attorney to Provide Legal Services**

It is recommended that the Board approve an agreement with Rita Barone, Esq. of the firm Flanagan, Barone & O'Brien LLC, to provide legal services to the District for special education matters, at the hour rate of:

Service Provided	Hourly Rate
Attorney	\$165
Associate Attorney	\$145
Paralegal Services	\$75

**XIII. PUBLIC COMMENT**

There was no public comment.

**XIV. BOARD LIAISON REPORTS**

Mrs. Fabriczi said the Somerville Board of Education met on June 13, 2023, and discussed the following:

- Staff retirement recognition;
- Teacher of the Year recognition;
- Sad news - Former Board Member, Linda Olson, passed away last month;
- The Senior Prom was held at the Hyatt New Brunswick;
- Senior Handprints was completed;

- Graduation was held on Thursday, June 15, 2023, followed by Project Graduation; and
- Finals were held, and were successful.

Mrs. Fabriczi also spoke about attending, and participating in Somerville High School's graduation ceremony.

Mr. Carpentier spoke about the following Somerset County Educational Services Commission updates:

- The closing of their busing department. He said, they will be selling all their buses, with the exception of three 24 passenger buses, which they will keep to transport their own students; and
- Plans for the replacement of the Shop-Rite with the bistro are still ongoing.

Mrs. Joyce said there is a recording of the June 13, 2023 Special Education Parents Advisory Group (SEPAG) townhall meeting on the Branchburg website.

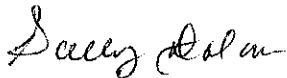
#### **XV. EXECUTIVE SESSION**

There was no second Executive Session.

#### **XVI. ADJOURNMENT**

On a motion by Mrs. Shah, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn at 8:21 p.m.

Respectfully Submitted,



Sally Dolan  
School Business Administrator/Board Secretary